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UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington

January 23, 1943

BUDGET AND FINANCE
CIRCULAR 655

OFFICE OF INFORMATION
MEMORANDUM NO. 46

Restrictions on 35 mm Film

General Limitation Order L-178, as amended December 31, 1942, provides that on and after January 1, 1943, no person shall expose or have exposed for his account or for the account of any other person, and that no person shall sell, lease, trade, loan or deliver any 35 mm film with nitrate or safety base, whether negative or positive, for factual or special pictures without authorization by the War Production Board pursuant to application on Form PD-763. The following definitions are given in the order for factual and special pictures:

- (1) "factual picture" means any picture the main function of which is informational or instructional;
- (2) "special picture" means any picture produced for:
 - (a) scientific research purposes, such as recording and measuring
 - (b) micro-filming purposes
 - (c) identification picture purposes
 - (d) other special purposes as the Director General for Operations may from time to time specify.

The following information must be filed with Form PD-763 if the application covers factual pictures:

- (1) The extent to which the picture is planned in conjunction with an organized picture program of the Department in furtherance of the war effort;
- (2) The extent to which the picture duplicates pictures already produced or in production;
- (3) The extent to which the picture is to be used in connection with a national or regional campaign;
- (4) The extent of the applicant's activities in producing similar films during 1941;
- (5) The extent to which the film is to be used for class room instruction, if it is an educational film.

The restrictions of the order do not apply to film packed for use in 35 mm still cameras or to film in strips of less than 100 linear feet.

The order further provides that every motion picture laboratory or other service organization processing 35 mm film shall execute and file with the War Production Board monthly reports on Form PD-764. Such reports should be submitted on or before the tenth of the month following the month in which the film was processed.

The Motion Picture Service of the Office of Information will be responsible for obtaining, through the Division of Purchase, Sales and Traffic, 35 mm film for use by the Department in motion picture production, and will make all applications necessary to secure needed film and permission to expose film on hand. That Service will also make reports required by the order insofar as film for motion picture production is concerned.

Attention is directed to the Department's Contract Als-26877, USDA 11-43, with Photo Lab., Inc. for the period August 11, 1942 to June 30, 1943, covering slide film negatives and positive prints on 35 mm film. Applications for authority to purchase and expose film under this contract, or to secure 35 mm film from any other source for similar use, should also be forwarded through the Division of Purchase, Sales and Traffic. Reports required by the order should be forwarded to that Division for transmittal to the War Production Board.

Copies of Forms PD-763 and 764 may be secured from Mr. P. C. Tuttle or Miss Anne Wilson, Room 144 E, Administration Building, Telephone Extension 2430.

Stanley

Acting Director of Finance

Morse Salisbury

Director of Information

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